



INSPIRATION
through INFORMATION

Your guide to Library services

7527 E. Highland Rd.
White Lake, MI 48383

(248) 698-4942
(248) 698-2550 (fax)

www.whitelakelibrary.org

Library Hours:

Monday-Thursday 10 a.m. to 9 p.m.
Friday & Saturday 10 a.m. to 5 p.m.

Welcome to the White Lake Library

The Library offers high quality and friendly service by offering diverse informational and recreational resources for people of all ages. The Library staff is here to assist you in person, by telephone, and by e-mail from our website.

Your Library Card

White Lake Township residents or property owners are eligible for a library card upon proof of residency or ownership. Applications from minors must be signed by a parent or guardian.

Your library card entitles you to borrow materials from the White Lake Township Library and many member libraries of the 5-county Library network. The Library participates in the statewide interlibrary loan MeLCat program and the MichiCard program.

Your library card also provides you with online access to our catalog as well as a variety of informational databases on the Library's web site at www.whitelakelibrary.org. Your library account may be accessed online from your home or work. By using your library card and a PIN you can place requests, review a list of your checked out items, or renew items.

To ensure the accuracy of your library record, please present your library card to check out materials. Your library record is confidential.

Library Services

Information service, reference and material suggestions
Public internet access
Programs for all ages
Remote catalog access
Material loans from other libraries
Summer reading programs for children, teens and adults
Quiet study rooms
Wireless internet
Seasonal newsletters delivered to your home
Services to the Senior Center and Independence Village

Library Materials & Resources

Best sellers
DVDs and videocassettes
Audio books in CD, MP3 and downloadable formats
Library web page with electronic information sources
Newspapers
Magazines for adults, teens and children
Picture books, board books and early readers
Large print books
Reference materials
Tax forms and publications
Community information racks

Library Equipment for Public Use

Public internet access computers
Word processing equipment with MS-office software
Photocopier/**Fee**
Fax machine/**Fee**
Public use typewriter
Vision and hearing assisting devices

Loan Period

Most books - 3 weeks
New books and audio books - 2 weeks
Videos, DVDs, magazines -1 week

Reserves / Holds

Library items may be reserved or placed on hold through the online catalog, at the Adult or Youth Services desks, or by phone. Your patron barcode number from your library card and your pin is needed when you place your reserve. You will be notified when the material is available for you.

Renewals

White Lake Library materials may be renewed twice unless the item has been reserved by another customer. Library materials may be renewed in person, by phone (248) 698-4942 ext. 4, by 24/7 automated phone renewal at (888) 672-8983 or online at www.whitelakelibrary.org

Returns

For your convenience a 24-hour book return is provided at the northwest (back) corner of the library. There is a reserved parking sign marking a quick return designated parking spot near the book drop.

Friends of the Library

The Friends is a dedicated group of volunteers who raise funds for special purchases and Library programs. Their fund-raising activities include seasonal book sales, an ongoing book sale in the Library and other events throughout the year. Whether you can support them through membership dues or by giving your time, they would love to hear from you. For more information, call 248-698-4942 x 229 or you can contact the Friends by sending an e-mail to friends@whitelakelibrary.org

Donations

The Library is an excellent choice for charitable contributions, commemorative and memorial gifts and used books. In addition, you may be eligible for state and federal tax deductions. For more information contact the Director, at (248) 698-4247, ext. 7.

Library Phone Menu

Dial (248) 698-4942:

- 1 = Hours and location
- 2 = Adult services / reference
- 3 = Youth services & Teen services
- 4 = Circulation (overdue books & renewals)
- 7 = Directors office
- 0 = All other information

Fees

Extended Use Fees (Overdue Fees)

\$.10 per day

Bills

Materials lost or long overdue (30 days) will be billed for the replacement cost plus a \$5.00 processing fee. Borrowers who have late charges, fees or bills in excess of \$5.00 will have borrowing and internet usage privileges suspended until payment is made.

Library Board

The Library Board members are White Lake Township residents. Each member is elected for a 4-year term, unpaid policy-making position. They generally meet at 6:30 p.m. on the fourth Thursday of each month with the exception of November and December when they meet on the third Thursday of the month. The public is welcome to attend.